



MEETING MINUTES
Governor's Workforce Investment Board (GWIB)
Health Care and Medical Services Sector Council
Monday, January 11, 2016
10:00 a.m.

Place of Meeting: **Department of Employment, Training & Rehabilitation**
2800 E. St. Louis Avenue, Conference Rooms A-C
Las Vegas, NV

Some members of the Council may be attending the meeting and provide testimony through a simultaneous videoconference and teleconference and other persons may observe the meeting conducted at the following locations listed below:

Department of Employment, Training & Rehabilitation
500 E. Third Street, 1st Floor Auditorium
Carson City, NV
Reno JobConnect
Reno Town Mall
4001 S. Virginia Street
Reno, NV

Council Members Present: Dr. Marcia Turner, Debra Scott, Laura Hale, Larry Matheis, Charles Perry, Dr. Margaret Covelli, Steven Lebedoff, Dr. Veronica Dahir, Dr. John Packham, Vance Farrow, Linda Johnson, Randi Hunewill, Assemblywoman Maggie Carlton, Morgan Bunker, Dr. Ren Yu Zhang, Dr. Lance Bowen, Marissa Brown, Dr. Josh Hamilton

Council Members Absent: Mary-Ann Brown, Bobbette Bond (excused), Ann Lynch, Dr. Debra Toney, Joan Hall, Dr. Renee Coffman, Dr. Carolyn Yucha, Assemblywoman Maggie Carlton, Rob Hooper, Victoria VanMeetren (excused), Morgan Bunker, Shelley Berkley, Dr. Kimothy L. Smith

Ex-officio Members Present: Chelsea Schmitt, Sherri Lindloff, Jan Hawkins, Gwendolyn Ritchie

Ex-officio Members Absent: Mechelle Merrill

DETR WSU Staff Present: De Salazar, Coralie Peterson, Christopher Robison

Others Present: Colleen McBirney (Nevada JobConnect), Janis McCreary

**Please note that all attendees may not be listed above.*

- I. Welcome, Introductions and New Members.....Dr. Marcia Turner, Chair
GWDB Health Care and Medical Services Sector Council

The Chair called the meeting to order at 10:04 a.m. After welcoming new members to the Council, Dr. Josh Hamilton (College of Southern Nevada), Dr. Kimothy L. Smith (Desert Research Institute), Dr. Lance Bowen (Truckee Meadows Community College), and Marrison Brown (Nevada Hospital Association), she asked that roll be called.

- II. Roll Call and Establishment of a QuorumCoralie Peterson, Administrative Assistant II
Workforce Intelligence Unit, Department of Employment, Training and Rehabilitation
(DETR)

Ms. Peterson called roll and informed the Chair that a quorum was present.

- III. Verification of PostingCoralie Peterson

Ms. Peterson affirmed that the notice and agenda for this GWDB Health Care and Medical Services Sector Council Meeting was posted pursuant to NRS 241.020.

- IV. **First Public Comment Session**Dr. Marcia Turner
Members of the public will be invited to speak; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda as an item for possible action. Public comment may be limited to three minutes per person at the discretion of the chairperson.

The Chair announced the First Public Comment Session and invited members of the public to speak. No comments were made. Hearing none, the Chair proceeded to the next agenda item.

- V. **For Possible Action** – Approval of the October 20, 2015 Meeting Minutes.....Dr. Marcia Turner

Dr. Turner asked for approval of the October 20, 2015 Meeting Minutes. Charles Perry raised a motion to approve the minutes and Larry Matheis seconded the motion. All were in favor and the motion carried unanimously.

- VI. **Presentation** – Silver State Solutions Sector Report and Administrator Update
.....Bill Anderson, Chief Economist/Sector Council Administrator
Research & Analysis Bureau, DETR

The Chair welcomed Bill Anderson to provide the Silver State Solutions Report and Administrator Update. After thanking the Chair, he explained that they will use a similar format for upcoming quarterly council meetings, by incorporating specific sector reports. He further stated that as Chelsea Schmitt has been appointed as the economist for the Health Care and Medical Services Sector Council, he would invite her to present their reports.

By way of PowerPoint presentations, Ms. Schmitt first provided highlights of the Nevada Labor Market Briefing for November 2015, which included:

- Unemployment – 6.5% (trending down for 5 years)
- Unemployment claims continue to decrease 10% year-to-date
- 28,000 exhaust unemployment claim benefits in 2015 – (100,000 at height of recession)
- Job growth is trending upward – vast majority of jobs appear to be full time
- Number of employers at near record high

Silver State Solutions Report highlights included:

- Top industries – General medical/surgical hospitals
- Majority of jobs full time (16,700 full time ads vs 1,500 part time ads)
- Top jobs – registered nurses
- Top skills requested in ads – patient care/acute care
- Education – 12,400 ads require at least some college

Dr. Turner thanked Ms. Schmitt for the information she provided, she also requested that the Research and Analysis Department work with Dr. Packham's subcommittee to ensure that their data is cross-walkable. Dr. Packham commented on the excellence of the Burning Glass tool which can be used to alert them to hiring which is exploding in northern Nevada in the area of outpatient clinics.

Christopher Robison reminded the council members of an opportunity to help shape curriculum by responding to an IT survey request sent to them earlier.

VII. Discussion – Sector Council Bylaws Update..... Bill Anderson

Mr. Anderson explained that there is a Governor's Workforce Development Board meeting scheduled for January 21st, 2016, at which many items that will impact the Sector Councils will be discussed, and he and De Salazar will be working together (as well as other stakeholders) to see if the By-Laws can be updated in that streamlines the sector council process.

VIII. For Possible Action -Chair's Report for the Health Care and Medical Services Sector Council.....Dr. Marcia Turner

Dr. Turner thanked Debra Scott for her past service as well as her willingness to continue as vice chair of the sector council in view of her retirement from her position with the Nevada Board of Nursing, and asked if she would like to share any comments with the council members.

Ms. Scott mentioned an upcoming event in Carson City, for which response had exceeded all expectations, and inviting the members to a second event to be held at Treasure Island in Las Vegas organized by the Nevada Nurses Association on January 15, 2016 at 6:30 p.m.

IX. **Discussion/For Possible Action** – Subcommittee Reports.....Dr. Marcia Turner

Dr. Turner stated that the decision was made to narrow their focus and limit subcommittees going forward with some of them becoming ‘ad hoc.’ She added that this should help with the time constraints of both DETR and the sector council members, and that members were free to either join or discontinue subcommittees as their needs/interests change. She then asked for updates from the Chairs of the three active subcommittees:

Data/Evaluation/Research Subcommittee.....Dr. John Packham, Director of Health Policy Research, Office of Statewide Initiatives, University of Nevada School of Medicine (UNSOM)

Dr. Packham briefly explained that his reports were a little behind schedule (Frontier Data Book, Health Workforce Supply, Health Care Careers in Nevada, but that a new tool “Instant Atlas” had been placed on the UNSOM webpage:

To view the atlas: <http://medicine.nevada.edu/statewide/instant-atlas>

He went on to mention that the Health Workforce Supply Book should be presented in February, and will include updated licensure counts per capita; however, his top priority will be the updating the Health Care Careers Book (anticipated release date January 25, 2016) He stated that he will be asking council members for their help in the printing costs of the manual (5,000 copies @ \$3.25 approximate).

When he concluded his comments, Dr. Turner mentioned that DETR could be asked if funding is/isn’t available to help with the printing cost.

- ***Education/Training Subcommittee***....Randi Hunewill, Education Program Supervisor, Nevada Department of Education

Randi Hunewill congratulated Debra Scott and thanked her for remaining on the sector council. She went on to welcome any members to attend her upcoming Education/Training Subcommittee Meeting scheduled for January 19th, 2016. She mentioned appreciation for the addition of Economist Chelsea Schmitt to the Sector Council and added that their subcommittee focus will be on updating the worksheet and revisiting their objectives from the Strategic Plan.

- ***Industry Intelligence Subcommittee***....Vance Farrow, Industry Specialist, Governor’s Office of Economic Development (GOED)

Vance Farrow also thanked Debra Scott for remaining a part of the sector council. He went on to state that he will be working with DETR to schedule a convenient time for all to attend an upcoming meeting for the Industry Intelligence Subcommittee. Mr. Farrow mentioned two announcements 1) the recent passage of a medical licensure bill and 2) doctoral clinical program, established in one year, which has been approved by the Nevada Psychology Association, and which he expects to be fully accredited by this summer.

X. **Discussion** – Update on the Community Health Worker Program.....Dr. Marcia Turner

In the interest of time, Dr. Turner briefly reminded the council members of the pilot program approved by DETR to train a cohort of 20 individuals in northern Nevada and 20 in southern Nevada in entry level skills as a community health worker. Since the pilot concluded, review/feedback would be collected to see if training could be expanded, although they would be seeking for it to be online training, which should helpful to rural communities. She mentioned that they would be checking with DETR for information on funding (possibly Vocational Rehabilitation or CTE program). She questioned how they would quantify the demand for the training, as some who received training were challenged to find work.

Dr. Packham also commented on how the Burning Glass tool might be utilized to identify where community health workers are being hired and by whom. Discussion ensued amongst council members about how Nevada is ahead of the curve on some of these careers, such as in primary care organizations, and also concerns about billing/insurance.

XI. **Discussion** – Governor’s Office of Economic Development (GOED) Industry Intelligence Update.....Vance Farrow, Industry Specialist
GOED

Vance Farrow provided a brief update on recent activities affecting the sector, such as a recent international biomedical conference in Philadelphia in which discussions took place about possible partnership Nevada educational institutions. He added that their next conference will be held in San Francisco – allowing for a large outreach to businesses (potentially 200 companies.)

Mr. Farrow also mentioned a possible upcoming behavioral health event, which may take place in the second week of March, which can showcase Nevada in a panel discussion. He added that he will provide the details of this event to DETR for distribution to the sector council members.

XII. **Presentation** - Health Care Business and Workforce.....Dr. Spencer Stewart, Chancellor
Western Governors University (WGU)

After greeting the council members, Dr. Stewart provided a brief history on the formation of Western Governors University starting with nineteen governors and currently has 64,000 students (54,000 graduates in 15 years) and which is widely accredited. He discussed the merits of *competency based education (CBE)*. He explained that students come to college with varying levels of knowledge and different learning styles and CBE lets them move quickly through what they already know so that they can focus on things they still need to learn.

Dr. Stewart stated that it was important to note that medical education is moving in the direction of computer based training, and in this WGU is in the forefront of higher education across the nation.

Other highlights of the WGU presentation included:

- Majority of students are 30-39 years of age.
- WGU educates those students who are underserved: first generation, low income, ethnic minority, and/or rural designations
- WGU training for 21st healthcare jobs – Master of Science in Integrated Healthcare Management cited as an example.

After concluding his presentation, he was asked and answered questions from sector council members about Western Governor's University and he further welcomed council members to contact him directly to speak further following the meeting.

XIII. **Presentation** – Update on the CTE Grant Review Process.....Michael Raponi, Director
Office of Career Readiness, Adult Learning & Education Options
Nevada Department of Education

Mr. Raponi greeted the sector council members and thanked them for the opportunity to share information on CTE funding with them. He stated that October, but the purpose of this presentation was to show the council members the changes in the funding streams from 2015 to 2016 with the new appropriations, along with the role of the sector councils.

Career and Technical Education Funding Summary and Comparisons noted:

30% of CTE funds – Competitive Grants

70% of CTE funds – Allocation Grants (per pupil funding) – based on prior fall student enrollment applies to the succeeding fiscal year.

- Significant increase in allocation: 2015 average expenditure \$29.00 per student – increased to over \$90.00 per student.
- The State CTE Allocation Grant represents the single largest source for CTE funds to school districts and eligible charter schools.

Mr. Raponi noted the progression from fiscal year 2015 to 2016 and the significant increase in those funds. The grant applications are reviewed by the Department of Education and funds are awarded contingent upon receipt and approval of local applications according to the criteria contained in the RFA (Request for Application).

Mr. Raponi stated that the final determination of the NDE (Nevada Department of Education) awards is made by the State Superintendent of Public Instruction after receiving recommendations from the review committee, which are largely honored. Of the total state competitive grant funds requested (\$2,220,062.99), in *Round One* the first awards were honored (disbursing \$1,003,147.00). A second round (Grant Review Meeting was conducted on August 28, 2015) to determine recommended applications for the remaining grant funds in the *second round*.

He went on to note that even though funds may be available, not all programs are funded. In these instances, they would roll over those remaining funds into another competitive environment to maximize the appropriate use of available state funds in a second round.

Mr. Raponi noted the diligence and thoughtfulness with which the council members had deliberated on the applications and stressed how greatly their continued support is needed, and thanked De Salazar for her assistance in organization the grant review committee. He also mentioned that they would be asked for their assistance in this process in the future.

XIV. Discussion/For Possible Action – Report on the Robert Wood Johnson Foundation Grant, Nevada Action Coalition Progress, and Discussion on Potential Development of a Nursing Workforce Center in Nevada.....

Linda Paulic, Program Coordinator
Nevada Action Coalition State Implementation Program

Debra Collins, Program Coordinator
Nevada Action Coalition State Implementation Program

In the interest of time, Dr. Turner briefly mentioned that the grant processing for the Robert Wood Johnson Foundation Grant was proceeding well and that discussions are continuing and there will be more to come to be shared with council members. Dr. Turner also thanked Debra Collins and Linda Paulic, as well as DETR for their efforts in connection with this grant.

XV. Discussion – Future Meeting Dates, Agenda Items and/or Recommendations...Dr. Marcia Turner

The next full sector council meeting is scheduled to be held on Monday, April 4, 2016 at 10:00 a.m.

XVI. Second Public Comment Session.....Dr. Marcia Turner

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name. Public comment may be limited to three minutes per person at the discretion of the chairperson.

Dr. Turner announced the Second Public Comment Session and invited members of the public to comment. Sherri Lindloff (Nevadaworks) commented about possible funding for training and invited members to contact her directly for more information at (775) 284-1342. Randi Hunewill asked if this funding would cover health care internships, and Ms. Lindloff responded that this may be possible and she would speak with her further offline. Hearing no further comments, the Chair closed the Second Public Comment Session and adjourned the meeting.

XVII. Adjournment.....Dr. Marcia Turner

The Chair adjourned the meeting at 12:06 p.m.

Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

GOVERNOR'S WORKFORCE DEVELOPMENT BOARD
HEALTH CARE AND MEDICAL SERVICES SECTOR COUNCIL

Dr. Marcia Turner (Chair), Debra Scott (Vice-Chair), Mary-Ann Brown, Laura Hale, Bobbette Bond, Ann Lynch, Larry Matheis, Charles Perry, Dr. Debra Toney, Dr. Margaret Covelli, Joan Hall, Dr. Renee Coffman,
Steven Lebedoff, Dr. Veronica Dahir, Dr. Jeffrey Daniels, Dr. John Packham, Dr. Carolyn Yucha, Vance Farrow, Linda Johnson, Randi Hunewill, Assemblywoman Maggie Carlton, Rob Hooper, Victoria Van Meetren,
Morgan Bunker, Shelley Berkley, Dr. Ren Yu Zhang, Dr. Josh Hamilton and Dr. Kimothy L. Smith

Notice: *Persons with disabilities who require special accommodations or assistance at the meeting should notify Coralie Peterson, DETR, Workforce Solutions Unit, between the hours of 8:00 a.m. through 5:00 p.m., in writing at 2800 E. St. Louis., Las Vegas, Nevada 89104; or call (702) 486-0523; or fax (702) 486-6426 on or before the close of business Friday, January 8, 2016.*

Notice of this meeting was posted at the following locations on or before 9:00 a.m. on the third working day before the meeting: DETR, 2800 E. St. Louis, Las Vegas, NV; DETR, 500 East Third St., Carson City, NV; DETR, 1325 Corporate Blvd., Reno NV; NEVADA JOBCONNECT, 3405 S. Maryland Parkway, Las Vegas, NV; NEVADA JOBCONNECT, 4500 E. Sunset Road, Henderson, NV; NEVADA JOBCONNECT, 2827 N. Las Vegas Blvd., North Las Vegas, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City, NV; NEVADA JOBCONNECT, 172 Sixth St., Elko, NV; NEVADA JOBCONNECT, 480 Campton St., Ely, NV; NEVADA JOBCONNECT, 121 Industrial Way, Fallon, NV; NEVADA JOBCONNECT, 475 W. Haskell, #1, Winnemucca, NV; NEVADA JOBCONNECT, 4001 S. Virginia St., Suite G, Reno, NV; NEVADA JOBCONNECT, 2281 Pyramid Way, Sparks, NV; GRANT SAWYER OFFICE BUILDING, 555 E. Washington Ave., Las Vegas, NV; LEGISLATIVE BUILDING, 401 S. Carson St., Carson City, NV; NEVADAWORKS 6490 S. McCarran Blvd., Building A, Unit 1., Reno, NV; WORKFORCE CONNECTIONS, 6330 W. Charleston Blvd., Las Vegas, NV. This agenda was also posted on DETR's Web site at www.nvdetr.org. In addition, the agenda was mailed or e-mailed to groups and individuals as requested.